

AGENDA
STREETSCENE POLICY DEVELOPMENT AND
REVIEW PANEL

Date: Thursday, 16 May 2013

Time: 6:00 pm

Venue: Collingwood Room - Civic Offices

Those members appointed at the Annual Council Meeting on 9 May 2013.



1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Streetscene Policy Development and Review Panel held on 7 March 2013.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Streetscene Policy and Development and Review Panel Work Programme for 2013/14 (Pages 5 - 8)

To consider a report by the Director of Streetscene on the Panel's work programme for 2013/14.

7. Presentation on Streetscene Services and Key Achievements

To receive a presentation by the Director of Streetscene on Streetscene services and key achievements.

8. Open Forum

To give members of the Panel an opportunity to discuss any issues that may have arisen since the last meeting.

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
8 May 2013

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 7 March 2013

Venue: Collingwood Room - Civic Offices

PRESENT:

Miss T G Harper (Chairman)

Councillors: J V Bryant, M J Ford, JP, D J Norris and D C S Swanbrow

Also Present: Councillor L Keeble, Executive Member for Streetscene (item 7)



1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs S M Bayford.

2. MINUTES

It was AGREED that the revised minutes, at items 7 & 9, of the meeting of the Streetscene Policy Development and Review Panel held on 8 November 2012 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. REVIEW OF WORK PROGRAMME FOR 2012/13 AND DRAFT WORK PROGRAMME FOR 2013/14

The Panel considered a report by the Director of Streetscene which reviewed the outcomes of the Panel's work programme for 2012/13 and suggested a draft work programme for 2013/14.

The Director of Streetscene acknowledged that several members had commented over the proposed work programme for 2013/14 as many of the items on the work programme are for information only. He explained that the Streetscene department had gone through several major changes over the past few years and that all services have been streamlined and now operate far more efficiently, which has resulted in there being fewer items needing reviewing on the work programme. He also explained to the Panel that he had introduced a new item, open forum, onto the work programme. This is to allow members more opportunity to raise issues or to discuss items as they come up through the year.

It was AGREED that:

- (a) the review of the work programme for 2012/13, as shown in Appendix A to the report, be noted;
- (b) the proposed work programme for 2013/14, as set out in Appendix A to these minutes, be approved, and

(c) the proposed work programme for 2013/14 be submitted to Council for approval.

7. ADDITIONAL ITEM - TEXTILES UPDATE

At the approval of the Chairman for an additional item, the Director of Streetscene gave an update on the textiles recycling.

He explained to the Panel that the new textile arrangements will come into effect in April 2013. The contract for the textile arrangements had put out to tender and the tender has been awarded to European Recycling Company, and this will be a 4 year contract. The current charity banks on the Fareham Borough Council sites will be removed on 1 April 2013 and the new banks installed on 4 April 2013. It was also explained to the Panel that there is currently a consultation taking place with the public where a number of options had been identified as to how the proceeds could be distributed.

At the invitation of the Chairman Councillor Keeble addressed the Panel on this item, and informed them that he will be bringing this item to the Executive in April.

Members discussed this topic at length and agreed that it is an extremely positive change to the current textile arrangement, which will have a positive benefit for the residents of Fareham. Members also expressed a keen interest in ensuring that this new arrangement is well advertised so that the public are made fully aware of it and the benefits of it.

(The meeting started at 6.00 pm
and ended at 6.27 pm).

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FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **16 May 2013**

Report of: **Director of Street Scene**

Subject: **STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL
WORK PROGRAMME 2013/14**

SUMMARY

The Work Programme for the year agreed by the Panel at its meeting on 7 March 2013, and subsequently submitted to the Council on 25 April 2013, is attached as Appendix A.

Members are now invited to further review this Work Programme for the year 2013/2014.

RECOMMENDATION

The Panel is recommended to review and confirm the proposed Work Programme for the year 2013/14.

INTRODUCTION

1. At the last meeting of the Panel, on 7 March 2013, members agreed a Work Programme for 2013/14 which was submitted to the Council at its meeting on 25 April 2013.

RISK ASSESSMENT

2. There are no significant risk considerations in relation to this report

CONCLUSION

3. The Panel is now invited to :-
 - (i) confirm the programme items as set out in Appendix A;

Background Papers:

Streetscene Policy Development and Review Panel – 7 March 2013 - Minutes

Reference Papers:

None

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

Appendix A –Work Programme 2013/14

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME
2013/14**

Date	Subject	Type of Item
May 2013	• Work Programme 2013/14	Programming
	• Presentation on Streetscene services and key achievements	Information
	• Open Forum	Discussion
	•	
	•	
July 2013	• Work Programme 2013/14	Programming
	• Review of corporate cleaning contract	Information
	• Street cleansing service	Information
	• Clothing and textile recycling contract	Information
September 2013	• Work Programme 2013/14	Programming
	• Annual report on trade waste	Information
	• Street lighting	Information
	• Play area maintenance	Information
November 2013	• Work Programme 2013/14	Programming
	• Grounds maintenance work scheduling system	Information
	• Grounds maintenance working arrangements	Information
	• Global positioning system for vehicle fleet	Information
	• Open forum	Discussion
January 2014	• Preliminary Work Programme 2013/14 & 2014/15	Programming
	• Six monthly report on recycling	Information

	performance	
	<ul style="list-style-type: none">• Progress report on clothing and textile recycling contract	Information
March 2014	<ul style="list-style-type: none">• Final review of the Work Programme for 2013/14 and draft 2014/15	Programming
	<ul style="list-style-type: none">• Bus shelter maintenance contract	Information
	<ul style="list-style-type: none">• Progress report on hedge cutting contract	Information
	<ul style="list-style-type: none">• Vehicle fleet management	Information

UNALLOCATED ITEMS TO BE ASSIGNED:-